



ROOFTech 2011
EXHIBITOR'S CONTRACT
APPLICATION AND CONTRACT FOR EXHIBIT SPACE
Exhibitors to fill out parts 1 - 4 on front page and 5 - 8 on back page



Agreement made between

1. Name: _____ **PALAIS DES CONGRÈS**
 Company: _____ **DE MONTRÉAL**
 Address: _____ **MONTREAL, QC**
 City: _____ Province: _____ Postal Code: _____ **April 12 & 13th, 2011**
 Tel: () _____ Fax: () _____
 E-mail: _____
 Website: _____

2. (hereinafter "Exhibitor") and the Canadian Roofing Exposition
 (hereinafter "Management") on the _____ day of _____, 20 _____ .

3. **BOOTH REQUIREMENTS/EXHIBIT RATES**

1st Choice _____ 2nd Choice _____ 3rd Choice _____

Space required _____ square feet x \$ _____ / sq. ft. = \$ _____
 Space required _____ square feet x \$ _____ / sq. ft. = \$ _____

GST or HST: \$ _____

CRCA GST/HST REGISTRATION # 106866510RT

TOTAL: \$ _____

1st 100 sq. ft.

Each additional sq. ft.

* CRCA Members \$17.95 per sq. ft.
 Non members \$20.95 per sq. ft.

\$15.50 per sq. ft.
 \$19.50 per sq. ft.

1st 400 sq. ft.

Each Additional Sq. Ft.

Heavy equipment exhibits \$11.25 per sq. ft.

\$9.25 per sq. ft.

The Management shall in no event be required to make any rebate or refund to the Exhibitor in connection with any cancellation of this Agreement by the Exhibitor. The Exhibitor accepts as a part of this Agreement, and agrees to comply with, the rules governing the exposition, set forth in the Official Exhibitor Manual to be forwarded to each Exhibitor in January 2011. The Management reserves the right to relocate Exhibitor in booth or space other than specified below, or to move the Trade Show to a location other than the one designated herein. A change in either location shall not relieve the Exhibitor of his obligations hereunder.

4. **CONTACT PERSON FOR YOUR EXHIBIT**

Who in your organization will be handling Show logistics and therefore should be sent the Exhibitor Manual and all other exhibitor communication concerning the Show? Complete below only if different from Number 1.

Name of contact person: _____
 Address: _____
 City: _____ Province: _____ Postal Code: _____
 Tel: _____ Fax: _____
 E-mail: _____ Website: _____

Exhibitor is reminded to fill out Parts 5-8 on the back as well.

OVER

5. YOUR LISTING IN THE OFFICIAL SHOW GUIDE AND ROOFTECH WEBSITE

Please state the name of your organization as it should be listed in any Official Show Guide or directory:

In a maximum 50 words, briefly describe the products, projects or services that you will be exhibiting at the Show. (Please enclose any brochures that provide more information) Use separate sheet if necessary.

6. FREE PASSES FOR YOUR CLIENTS/PRE-SHOW PROMOTIONS

Indicate the quantity of free passes and the date that you require them by. The passes will fit into a standard No. 10 business envelope.

Quantity of Tickets: _____ Date required: _____

7. PLEASE SEND ME MORE INFORMATION ON: Discounted hotel and airfare for exhibitors
 Advertising in the Show Guide

8. SPONSORSHIP PROGRAM:

Are you interested in the Sponsorship Program YES NO

9. **EXHIBITOR** agrees to carry a minimum of \$5 million commercial liability insurance naming MMPC Expositions ULC and Canadian Roofing Contractors' Association as additional insured for the duration of the Show including move-in and move-out.

10. **CARPETING** is mandatory and must cover the total square footage of space reserved. This is the responsibility of the EXHIBITOR unless your booth is one of the Heavy Equipment areas or otherwise stated.

ACCEPTANCE OF CONTRACT

11. Exhibitor, by _____ Title _____

(Signature)

Telephone: () _____ Fax: () _____

Note to Exhibitor: **DO NOT WRITE IN THIS SPACE**

Definite assignment of space nos. _____ is made _____, 20 _____

Accepted for: The Canadian Roofing Exposition By: _____

Please make cheques payable to the Canadian Roofing Exposition, c/o Canadian Roofing Contractors' Association, 2430 Don Reid Drive, Suite 100, Ottawa, Ontario, K1H 1E1. A properly signed copy will be returned for your files.

****MAIL YOUR CONTRACT OR FAX IT TO THE CRCA OFFICE AT (613) 232-2893****

Questions? Call (800) 461-2722 / (613) 232-6724 or visit the ROOFTECH website: www.rooftech.ca